

# Head of Operations

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At MUEGGE Gerling everything is energy: plasma systems that grow diamonds in the laboratory, microwave generators and plasma sources that help shape the future of green hydrogen. Our components and systems support innovations in the food and semiconductor industries, lab-grown diamonds and power-to-x applications. *Do you want to be part of the team that is accelerating the future?*

In our collegial atmosphere, every molecule plays a role: We focus on ideas, collaborative exchange and energetic support in a family environment. *A workplace that gives you energy, every day – let's bring power to your career.*



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## **CLASSIFICATION: Exempt**

**WORK HOURS:** This is a full time position with working hours starting between 6:30 AM and 7:00 AM, Monday through Friday. Some overtime and/or weekend work may be requested as needed to meet delivery schedules.

## **SPECIFIC RESPONSIBILITIES:**

- Responsible and manage all aspects of our operations, including day-to-day manufacturing

## **WORK HOURS:**

- A 40-hr work week is required, flexible, due to different time-zones

## **OVERALL RESPONSIBILITIES:**

- Manage and leads the Operations department
- Business analysis, including strategic planning with human resources
- Responsible for Materials Management and process control
- Customer shipments are delivered on-time
- Cost efficiencies
- Create and execute processes and procedures, especially following the Lean Manufacturing Process
- Business analysis, including collaborating with HR budget
- On-time delivery
- Support Global materials management
- ISO 9001:2015
- New Product Introduction (NPI)
- Maintain budget and cost containment
- Documentation and configuration control and maintenance
- Technology implementation
- Facility design and process control
- Reliability, testing and Failure Mode and Effects Analysis

## **SPECIFIC QUALIFICATIONS:**

- BSc/BA in Business or relevant field; MSc/MA preferred

## **SPECIFIC KNOWLEDGE, SKILLS, TRAITS:**

- Excellent verbal and written communication skills
- Experience in planning and budgeting
- Knowledge of business processes and functions (finance, HR, procurement, operations)
- Strong analytical ability
- Outstanding organizational skills
- Problem-solving aptitude, six sigma implementation

Please send your application as a PDF file, stating your earliest possible starting date and your salary expectations to:

career@muegge-gerling.com, or in writing to:

**MUEGGE Gerling**

**Gerling Applied Engineering, Inc.**

**P.O. Box 580816**

**Modesto, CA 95358-0816**

**USA**

